

UNITED STATES DISTRICT COURT

for the

<_____> DISTRICT OF <_____>

<Name(s) of plaintiff(s)>,)

)

Plaintiff(s))

)

v.)

Civil Action No. <Number>

<Name(s) of defendant(s)>,)

)

Defendant(s))

)

SUMMONS

To: <Name of the defendant>

A lawsuit has been filed against you.

Within 20 days <Use 60 days if the defendant is the United States or a United States agency, or is an officer or employee of the United States allowed 60 days by Rule 12(a)(3)> after service of this summons on you (not counting the day you received it), you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff's attorney, <Name of Plaintiff's Attorney>, whose address is <Address of Plaintiff's Attorney>. If you fail to do so, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Date: <Date>

<Signature of Clerk of Court>

Clerk of Court

(Court Seal)